**Minutes**

**Dovre Township Meeting**

**5/4/21**

**Call to order: Chair, Sherry Jean Larson called the Zoom meeting to order at 7:05 PM.**

**Present:** Sherry Jean Larson, Marie Ostby, Keith Quale, Glenn Arfstrom, Kim Larson, Pat Jacobs, Teren Novotny

Guests: Howard Werner, Lowell Tieszen

**Approval of Minutes:** April, 2021 Board Meeting, Board of Appeal and Equalization

Supervisor K. Larson moved to approve the minutes, Supervisor Arfstrom seconded. Roll call vote: Arfstrom aye, K. Larson aye, S. Larson aye

Lowell Tiesen: Appeared to discuss his parcel split. A response from Cindy Nash, planner was reviewed. An agreement was approved earlier. To approve the new split request, we need to review the previous findings. To change the plat, we need to change the findings. Lowell Tiesen stated that he does not plan to submit a new application. He wants to get out and stated that he cannot do any business with Collaborative Planning. He is asking that a parcel split into 2 lots be approved. He stated that he will commit not to further split the lots. He also stated that he will be fair with paying the costs but that he doesn’t feel that he should have to pay Collaborative Planning or Couri and Ruppe charges. Supervisor S. Larson stated that the process would be to file a new application so that the board has something to act on. Mr. Tiesen will not sign a developers agreement with the liability language that is in that agreement.

**Treasurers Report:** Treasurer, Teren Novotny presented financials for April, 2021. Supervisor Quale moved to approve the report, Supervisor K. Larson seconded. Roll call vote: Arfstrom aye, K. Larson aye, Ostby aye, Quale aye, S. Larson aye.

Approval of Orders: Supervisor Quale moved to approve payment of orders, Supervisor Ostby seconded. Roll call vote: Arfstrom aye, K. Larson aye, Quale aye, Ostby aye, S. Larson aye.

5/4/2021 6151 KPC 397.2 electricity

5/4/2021 6152 Brock Engler 72 gophers

5/4/2021 6153 Couri and Ruppe 1345 legal work

5/4/2021 6154 MATIT 2082 insurance

5/4/2021 6155 Bladeworks 3239.5 blading

5/4/2021 6156 Boonstra Blading 849.75 roads

5/4/2021 6157 Collaborative Planning 2079 planning

5/4/2021 6158 Howard Werner 175.69 net p/r

5/4/2021 6159 Pat Jacobs 221.44 net p/r

5/4/2021 6160 Teren Novotny 92.35 net p/r

5/4/2021 6161 Glenn Arfstrom 291,62 net p/r

5/4/2021 6162 Keith Quale 275.94 net p/r

5/4/2021 6163 Marie Sand Ostby 341.36 net p/r

5/4/2021 6164 Kim Larson 275.94 net p/r

5/4/2021 6165 Sherry Jean Larson 299.36 net p/r

**Fire Report:** None

**Old Business:**

* Broadband: There is a Broadband meeting on May 12th.
* June Joint meeting with County: Questions were raised to clarify purpose of the meeting. Supervisor Ostby moved that the initial meeting be elected official to elected official to discuss the relationship between the township and the county. Supervisor Quale seconded. Discussion: K. Larson questioned reason for not having Eric VanDyken there. Comment made that individuals can have direct conversations with Eric. Roll call: Arfstrom aye, K. Larson nay, Ostby aye, S. Larson aye, Quale aye.
* Property Valuation Report Received

-Recommendations: Suggest additional fire extinguishers and remove clutter blocking access to circuit breaker box.

We do not have personal property (contents coverage) or coverage for computers/laptops/ printer or AV equipment.

-Valuation of 103,933

-Resolution needed to approve replacement cost coverage: Annual Premium $256.

-Resolution needed approving agreed value coverage currently at 104,091

Current deductible is 2,500 Invoice received for renewal with Annual Premium of $2,082.00 with contents coverage added.

Discussion: Supervisors K. Larson and Quale will investigate getting another appraisal. No action will be taken on the resolutions at this time.

**Road Report:**

* Road Review: Discussion that we have two major road rebuilds ahead of us and we need to have a long-range plan of how to address that expense. Our plan indicated that Chadwick Estates and 37th Ave. need to be repaired. Supervisor Ostby mentioned that our street study may need to be updated. We are currently on the last year of that plan. Supervisor Quale moved to hire Haakenson to do another 5 year plan for the roads, Supervisor Ostby seconded. Motion amended to include a cap on cost of $4000. Roll call vote: Arfstrom abstain, Ostby aye, Quale aye, K. Larson aye, S. Larson aye. Motion carried. Supervisor Quale will contact Haakenson.
* Gravel Bid -Supervisor Quale was not able to get another bid. Vreeman Construction is now 9.50 per yard. Another phone bid was 13.50. Supervisor Quale moved to approve the gravel bid from Vreeman Construction, Supervisor Ostby seconded the motion. Roll call vote: Arfstrom aye, K. Larson aye, Ostby aye, Quale aye, S. Larson aye.
* Crack Filling and Pothole repair bid Midwest Asphalt-Mike Grunseth. Supervisor Ostby moved to approve Midwest Asphalt for crack filling and pothole repair. Supervisor Arfstrom seconded. Roll call vote: Arfstrom aye, Ostby aye, K. Larson aye, Quale aye, S. Larson aye.
* Chip Seal, Horizon Hills Road Bertram Asphalt bid 33299.20. Supervisor Ostby feels that we should not do chip sealing this year and hope to get on the county bid next year. She also stated that we would be required to get a second bid due to the cost. Bertram was significantly higher on a previous project. Supervisor Ostby will find out who did the sealing for the county.

**New Business:**

* In Person Board Meeting Resumption: In person meetings will resume beginning in June, 2021.

**Supervisors Reports of Calls received/activity**

* Supervisor Quale and S. Larson each received a call from Jane Vikse who stated that she understood Dovre township was not going to use Cindy Nash. The call was referred to Supervisor Ostby.
* Additional discussion of Rose Glen: An application is required before the possibility of splitting property into two parcels is discussed. Mr. Tiesen told Supervisor Ostby that he does not want this to be reviewed by Cindy Nash. Supervisor Ostby will notify Mr. Tieszen that what we have received is not an application. When a complete application is received, a planning and zoning meeting will be scheduled unless this can be handled as a lot split.
* Supervisor K. Larson moved to give Alan Carlson a $100 gift certificate as thanks for using his land for parking for the election. Supervisor Quale seconded. Motion amended to give a payment of $100 by check. Roll call vote: Arfstrom aye, K. Larson aye, Quale aye, S. Larson aye, Ostby aye

**Permission to Dispose:** Game Time catalog, Board of Appeal Notice, Special meeting notice, Technology Exchange newsletter, 2 duplicate Forum Communications invoices, Ad from Bertram Asphalt, 23 misc. envelopes Supervisor S. Larson moved to dispose, Supervisor Ostby seconded. Arfstrm aye, K. Larson aye, Ostby aye, Quale aye, S. Larson aye.

**Next Meeting Date:** 6/1/21 May Township Meeting

6/8/21 Annual Meeting at the Town Hall

Supervisor Quale moved to adjourn, Supervisor Ostby seconded. Roll call vote: Arfstrom aye, Quale aye, K. Larson aye, S. Larson aye, Ostby aye. The meeting adjourned at 10:07 PM.

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Sherry Jean Larson, Chair Pat Jacobs, Clerk